

**THE UNITED REPUBLIC OF TANZANIA**  
**MINISTRY OF HEALTH, COMMUNITY DEVELOPMENT, GENDER, ELDERLY AND CHILDREN**  
**CATHOLIC DIOCESE OF GEITA**

All correspondence  
Should be addressed  
To the Principal

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Sengerema Health Training Institute,  
P.O. Box 3,  
**SENGEREMA.**

Ref. No. ADMI/SHTI/2017/2018

NAME: .....  
ADDRESS: .....  
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**ADMISSION TO MEDICAL LABORATORY COURSE.**

Dear Sir/Madam,

1. I am pleased to inform you that you have been offered a study opportunity leading to the award of a **TECHNICIAN CERTIFICATE IN MEDICAL LABORATORY SCIENCES.**
2. You should ensure that you present yourself to the Admission Office to register formally for the course after payment of the prescribed fee and submitting three (3) passport size photographs.
3. Please bear in mind that this is a provisional offer made on the basis of the statement of your academic qualifications as outlined by **NACTE**, hence subject to the satisfactory verification of those qualifications at the time of your registration.
4. For the purpose of registration, it is **compulsory to bring with you, your original secondary school certificates or examination results slip, your school leaving certificates as well as your birth certificate.**  
**Any candidate who presents himself/herself without his/her original certificate of Secondary School Education will not be accepted for registration to the course.**
5. **Warning:** It should be noted that it is a criminal offence to submit false information. Any candidate submitting forged certificate(s) or any other such information will not be considered for admission and appropriate legal actions will be taken against him/her.
6. **Admission Requirements:**
  - The orientation week for all new students shall begin on **2<sup>nd</sup> October, 2017 to 6<sup>th</sup> October, 2017.**
  - The lectures shall commence on **Monday 9<sup>th</sup> October, 2017.**
  - All candidates must undergo a Medical Examination and bring with them a Medical Certificate of fitness/health (A Medical examination form/certificate is enclosed herein).
  - Each Candidate is required to confirm in writing that he/she or his/her Sponsor is able to pay/afford the school fees throughout his/her period of study.

**PRINCIPAL**  
**SENGEREMA SCHOOL OF MEDICAL LABORATORY**  
**P.O. Box 3, SENGEREMA-MWANZA**

7. **Fee Structure:**

You will be required to pay the following fees to the School/college for the Academic Year 2017/2018.

ITEM	TANZANIANS (TSHS=)	INTERNATIONAL STUDENTS (USD)	
Tuition	1,270,000/=	\$ 1,490	Per annum
Hostel accommodation and meals	900,000/=	\$ 700	Per annum
Buildings maintenance fee	350,000/=	\$ 140	Per annum
<b>TOTAL</b>	<b>2,520,000/=</b>	<b>\$ 2,330</b>	
<b>Other Charges;</b>			
• Health Insurance Fee	50,400/=	\$ 30	
• Student Identity Card	5,000/=		
• Student Union Fee (SCOSO Fee)	25,000/=		
• Registration Fee	50,000/=		
• School Uniforms	140,000/=		
<b>TOTAL</b>	<b>270,400/=</b>		
<b>GRANDTOTAL</b>	<b>2,790,400/=</b>	<b>\$ 2,330</b>	

The total school fee for a single student for 2017/2018 academic year is **Tshs. 2,520,000/=** (for Tanzanians) and **USD 2,330** (For International Students and those using USD).

8. **Mode of Payment:**

- Fees should be paid in full at the beginning of each academic year or in two equal installments at the beginning of each semester.
- Half of the school fees **Tshs. 1,260,000/=** and money for Other Charges **Tshs. 270,400/=** which makes a total of **Tshs. 1,530,400/=** must be deposited in the School Bank Account before 25<sup>th</sup> September 2017, and the original pay in slip be submitted to the school accountant on the day of arrival for a receipt otherwise the chance will be given to the reserved applicants. Failure to do so will render to non registration for the said course.
- However, the remaining half of the school fees **Tshs. 1,260,000/=** shall be paid in semester two 2017/2018 academic year.

The money should be paid in the following accounts.

1. For Tanzanian students using Tanzania shillings – **AC. No. 31603500011** National Microfinance bank (NMB) Sengerema Branch. AC. Name – Sengerema Clinical Officers, or **AC. No. 0150531403800** CRDB Sengerema Branch. AC. Name – Diocese of Geita SCOTC.
2. For foreign students and all those using USD – **AC. No. 3300668735** Kenya Commercial Bank (KCB) Mwanza Branch. Ac. Name – Sengerema C.O.T.C.

